

MEETING OF UTTLESFORD FUTURES held at 2.30 pm at COUNCIL OFFICES HIGH STREET GREAT DUNMOW on 21 JULY 2004

Present:- Councillor Catherine Dean (Chairman)
Councillors Barbara Hughes, Janet Menell and John Murphy and Mick Purkiss and Alex Stewart (Uttlesford District Council), Councillor John Whitehead, Peter Pearson and Christopher White (Essex County Council), Paul Garland (LA21), Dale Atkins and Glyn Pritchard (Uttlesford PCT), Sue Sumner (Uttlesford PCT and Council for Voluntary Service), Sir George Moseley (Council for Voluntary Service and Uttlesford Community Travel), Ann Jones (Essex Youth Service), Peter Fuller-Lewis (Uttlesford Association of Local Councils) and John Williams (Stansted Airport Ltd).

Also present: Carole Ware (RCCE), John Ready, Peter Riding (Saffron Walden Initiative) and Stephen Jones (Saffron Walden Town Management Group).

1 APOLOGIES

Apologies for absence were received from Alasdair Bovaird, Sue Harrison, Caroline Skinner, Moppet Cave-Gibbs and Maggie Evans.

2 MINUTES

The Minutes of the meeting held on 18 May 2004 were approved as a correct record.

3 BUSINESS ARISING

(i) Young People's Survey

It was noted that schools other than the Helena Romanes School were taking part in the survey and the analysis was likely to be read in two weeks time.

(ii) Budget

The updated budget details were circulated and it was noted that there was a current balance of £11,679.55.

(iii) Membership of the Group

It was noted that Councillor Barbara Hughes had now joined the Group.

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SAFFRON WALDEN INITIATIVE - FUNDING

At the last meeting it was decided to defer consideration of this grant application to enable further details to be submitted explaining how the project could bring benefits to other parts of the District.

John Ready, Peter Riding and Stephen Jones attended the meeting and explained how the project supported the objectives of the Uttlesford Futures action plan and other organisations strategic objectives. They explained that whilst the project would be of benefit to Saffron Walden it addressed issues which were common to many areas and could be utilised across the District.

It was AGREED that a grant of £3,000 be made to the Saffron Walden Initiative to enable a feasibility study for the co-ordinated improvement of Saffron Walden Town Centre to be undertaken and that Uttlesford Futures set out its expectations for this project.

5

VITAL VILLAGES – PRESENTATION FROM RCCE

Carole Ware attended the meeting to explain the RCCE's Vital Villages project. She gave details of the village appraisal scheme, the village design statements and parish plans. She said that the Countryside Agency's funding for parish plans was coming to an end and other sources of funding were being pursued. She said that the cost of parish plans for villages ranged from £1,500 to £5,000. Action plans were also produced on a range of issues. She said that when she took up her post in January 2004, 4 villages were involved and there were now 13 showing an interest. She explained the community consultation work which was undertaken on issues ranging from playing fields and village greens to multi purpose village centres. The Chairman thanked Carole for her excellent presentation.

6

STANDARD AGENDA ITEMS – REPORT BACK

(i) CSAT

Christopher White reported that the lead agencies would give a presentation to a future meeting of the Group on the Takeley Support Centre.

(ii) Compact Implementation Team

A written report was submitted on progress with the Volunteering Code of Practice and it was noted that the final document would be submitted to Uttlesford Futures on 21 September.

(iii) Uttlesford Transport Forum

There was nothing relevant to report to this meeting.

(iv) CYPSP

A detailed written report was submitted on progress with this matter and, in particular, it was noted that a workshop event would be held on 22 July and a full briefing would be submitted to the meeting in November.

(v) Other Groups

It was generally felt that it would be useful if report backs were made by the Partnership Group and Dale Atkins said that this Group was looking at issues of funding and a mapping exercise which would be fed back into Uttlesford Futures. It was also felt that the Voluntary Sector forum should report back. It was considered that a structure map should be prepared showing the organisations involved and how they all fitted in to Uttlesford Futures.

7 THEMATIC SUB-GROUPS

Catherine Dean had circulated a written report concerning the NLGN Conference "Ensuring local strategic partnerships deliver. Improving Governance and Leadership in LSPs". It was agreed that this note would provide the basis for a full discussion at the next meeting.

8 HEALTH IMPROVEMENT FORUM

Alex Stewart gave an update on the work of the Health Improvement Forum. He said that the Forum was looking at mental health issues for the 29-50 year olds and was preparing a directory which would be put on the website. It was intended that information would be provided to people in this age group visiting the U2004 event in Dunmow on 7 August 2004. He said that campaigns were being targeted at rail stations regarding blood pressure and cholesterol. He also referred to World Health Day and the Community Mother Scheme, which Glynn Pritchard explained in more detail. He said that the North West Essex Adult Education College would be holding taster days in Dunmow and Saffron Walden. He concluded with a progress report on the BEST Project.

9 LEARNING SKILLS COUNCIL

Alex Stewart said that he and Councillor Mrs Dean had met with Maggie Evans and agreed a bid to the learning Skills Council for funding for the Uttlesford Life Long Learning Partnership. He reported that the bid had been agreed subject to the funding going to learning skills type events.

10 FUTURE MEETINGS

It was agreed that the next meeting on 21 September 2004 would commence at 10.00 am. A further meeting would be held on 2 November 2004, commencing at 2.00 pm.

ANY OTHER BUSINESS

Dale Atkins reported that the health response to the Draft Economic Strategy for the East of England had been prepared and would be circulated to the Group. He said that Uttlesford PCT had received a two star rating although there were still financial pressures on the Trust. Sue Sumner congratulated all PCT staff for achieving this level during a particularly difficult year.

Paul Garland said that the RPG Consultation Paper would be launched on 10 November and there would be a twelve-week consultation period. He said that the implications of this were fundamental to the strategy of Uttlesford Futures. It was agreed that Futures needed to co-ordinate a response to the draft consultation paper.

Glyn Pritchard referred to progress with the health impact assessments on growth at Stansted Airport and said that he would report to the meeting on 2 November 2004.

John Murphy said that the Council's CPA had highlighted the need to involve hard to reach groups including ethnic minorities. He said that an idea was being considered for a multi-cultural festival to be held in 2005 to help make contact and he asked the other agencies if they could provide contact details or any advice.

He also referred to the U2004 event and said that the total budget had been spent and there was no money available to provide refreshments for the volunteers. He said that a buffet for 40 people would cost in the region of £200.

AGREED that a grant of £200 be given towards the buffet.